

Daily Schedule

Monday:

8:00am

Please arrive no later than 8:00 for a short morning meeting in the drop-off/pick-up area (a). This meeting is weekly and required if you have a camp starting at 9:00 am.

Thursday-Friday:

8:40am

- Be at your sign in the drop-off area
- Once you have your parent drop off kids, please head to the sculpture garden in front of the Upper School and collect your bus kids and before camp kiddos.
- CHECK YOUR AREA AND MAKE SURE CAMPERS HAVE ALL OF THEIR BELONGINGS
- Complete the attendance slip and put it in the attendance box (located in the bus rider area)
- Head to your camp location.

LUNCH SCHEDULE

(Full Day Camps 9:00-3:30)

- If you run a full day camp, please go to lunch at 11:00 or 12:30 and avoid the busy 12:30-12:30 lunch. There will be no assigned lunch table, please just sit where you would like and SIT with your campers.
- Begin and Finish Lunch as a group! This is a supervision and safety request.

(Morning Half Day Camps 9:00-12:00)

11:50am

- Campers who do not have afternoon camps: drop campers off with me (Kim) in section d on the map. They do not eat lunch with other campers. Their parents will be picking them up.
- If you have campers going home at 12:00, you will have a list on your clipboard Monday Morning.
- Help your remaining campers find their afternoon camp sign and they can leave their bags by their sign.
- Head to lunch with rest of campers in cafeteria. Please sit at your table with your camp name. SIT with your campers.
- Keep your group together until your entire group is finished eating. This is a supervision and safety request.

12:30pm

- Head out side to the sculpture garden in front of the Upper School and have your AM kids head to their signs
- Head to your sign for your 12:30pm camp.
- If you are finished for the day check in with Kim
- All afternoon teachers: Do not leave until you have all your campers. If you have missing campers check in with Kim or Will to see if they were, absent.
- Once you have checked in you can head to your camp location.
- CHECK YOUR AREA AND MAKE SURE CAMPERS HAVE ALL OF THEIR BELONGINGS

2:45pm

- Start cleaning up your areas and have kids packing up their bags

3:00pm

- Head to the cafeteria to get popsicles

3:10pm

- Help bus kiddos to their bus

3:15pm

- Head to sign in the pick-up area with remaining campers (Count your kids). Check QR codes. If a parent does not have a QR code, send the parent to the help section. The camper should stay with you.

Breakfast:

- Please plan to eat breakfast at home. The cafeteria plans the amount of their food according to Horizons and Before Care kids.

Micro Bus:

- Plan to pick up your bus before heading to your sign to meet your campers.
- You can park your Micro Bus on the West side of the Theater parking lot.

Pictures:

Please take pictures of your camp throughout the week and email pictures to summer.programspictures@coloradoacademy.org!

WIFI

The computer logins are username: camp and password: summer.

Guest wifi username: guest and password: colorado

Photo copy code: 4082

If you have questions please contact me (Kim) via email/call/text at 303-914-2538 or call/text Jenny's cell phone at [303-914-2533](tel:303-914-2533). I look forward to working with you this summer!

Aftercare:

- Please WAIT until you see our Day Camp Counselors being dismissed to Aftercare before heading over with your campers. We know it is hot in the North Field but it is helpful when trying to locate specific camps and we have had parents who have indicated after care and end up picking up their kids and not being able to find them.
- Please take your remaining campers to aftercare and sign them in before going to get your own children.

If you have your own children who are enrolled in camp, before and after care is free to Instructors. Drop your children off by 8:15 and they will get breakfast. Pick up and drop off is in the middle school community room, one door down from the camp office. We would like your entire focus to be on your campers so we encourage you to take advantage of this great benefit.